



Rules and Regulations For the Mount Edgcumbe Railway & Model Society Great Woodland Railway (GWR) Site

Effective from June 20 2021 until further notice.

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Preamble

All members visiting the GWR Site are expected to be conversant with these Rules and Regulations. A copy is held in the carriage shed, available from the Secretary and personal copies are issued to each member. Whilst formed and functioning The MERMS Management Group (MMG) are responsible for the management of the Site and for the production of these Rules and Regulations

These rules are supplemented by Technical Requirements as appropriate and a copy is available to all members.

Observance of these Rules and Regulations includes measures necessary to comply with the conditions of the Society Insurance . 'Public' for the purpose of these Rules and Regulations, are any non-members of the Society on Site on a Public open day.

Accidents or incidents involving the Public could involve the Society in insurance claims or litigation.

Be careful in all aspects of activity on the Site and be vigilant for the safety of others.

Watch out for fires during hot summer periods and take immediate action to extinguish if seen.

Boiler testing shall be carried out in accordance with the Boiler Test Code set out by the Federation of Model Engineering Societies.

Always ensure the Site and its buildings are secured if you are the last to leave.

Safety and security must always be our main priority

Section 1

General Site Rules

1.1 The GWR Site is open to the Public on designated days in accordance with the monthly schedule. On these designated days designated members are on site to manage the activities as provided in these Rules and Regulations. The Station Manger has delegated responsibility from the MMG for all operating decisions taken on the day.

1.2 The GWR Site may be available for Private events organised by a sponsor who shall be a member and is responsible for the event organisation and management in accordance with these rules.

1.3 If non-Society members are visiting at the invitation of a member, including members of other model engineering or related societies, the member (sponsor) issuing the invitation is responsible for their safety and behaviour whilst on the GWR Site and in accordance with these rules.

1.4 The GWR Site is available for use of members at any time. Any person, other than a paying passenger, must record their presence in the "Orange Site Book". Appropriate compliance with these Rules and Regulations is the responsibility of each member.

1.5 Any member visiting the GWR Site on a day other than Public Running days tor Work Parties must do so in accordance with the General Site Rules.

1.6 Members must not divulge site access codes to anyone.

1.7 Members are strongly advised not to be on Site alone but to have at least one other person with them.

1.8 Cars should not be taken to the GWR site without a Parking Permit and only then with specific agreement from the MMG. Members without a Parking Permit shall park their vehicles in the general public car parks and pay the associated fee.

1.9 There is a small designated parking area for member's vehicles adjacent to the station. In general this area is only to be used for the loading and unloading of equipment.

1.10 All dogs must be kept under control and on leash if necessary. All dog excrement must be cleared away by the owner/person in charge of the dog and disposed of in the bins provided.

1.12 The last member to leave the Site must ensure that all buildings are securely locked.

1.13 All members must ensure all buildings are kept clean and tidy. Members shall not install any catering equipment without the approval of the MMG.

1.14 Members shall not store any personal equipment, materials, machinery or models and their accessories on the Site without the approval of the MMG .

1.15 Any accident or incident requiring treatment must be recorded in the "Accident Book" and reported to the MMG.

1.16 Any accident or incident involving machinery or models must be recorded in the "Running Book". Further information regarding the incident should be recorded in the "Accident Book", the information should include the time and date of the incident, damage, if any, and where possible the cause. Note: The "Running Book" and "Accident Book" are kept in the metal porta-cabin.

1.17 No flying of drones is permitted without specific agreement from Mount Edgcumbe Management.

1.18 No member shall use the Site in any way as might cause any nuisance, damage, disturbance, annoyance, inconvenience or interference to any member of the public or surrounding property.

1.19 No member shall use any herbicides, pesticides, fertilisers or other chemicals without the prior permission of the MMG

Section 2

General Running on the Ground Level Track

2.1 Drivers must sign the running book before any locomotive is taken onto any line. The running book requires a record of the locomotive name/type, and for solid fuelled locomotives the declaration of an ash pan and spark arrester fitted, the boiler certificate numbers (if applicable) expiry date and confirmation of the drivers membership status.

2.2 No solid fuel locomotive is permitted to run without an ash pan. Spark arresters or chimney blast deflector device must be fitted for hauling passengers on Public running days.

2.3 Visitors who are invited to drive by a person responsible for the locomotives, who must be present, must also sign the running book and declare themselves as a visitor

2.4 Drivers must note any restrictions to running that are written in the running book or notice board and abide by them.

2.5 Drivers should note in the running book any hazard or failure of track in the running book.

2.6 All locomotives taken onto any line must be in a sound running condition. All steam locomotives taken onto a line must be in possession of a current and valid boiler test certificate.

2.7 The normal direction of running on the track is anticlockwise. Under special arrangements i.e. an organised Society event clockwise running may be permitted.

2.8 All trains should be driven at a speed to suit conditions of the track and safety of the passengers whilst observing all line speed limits to a recommended maximum of 5 mph.

2.9 On occasions of events operating during the hours of dusk to darkness a red light shall be carried on the rear of the train.

2.10 Passenger cars used for Passenger hauling must be controlled with adequate working brakes under the control of the driver/guard.

2.11 When two or more locomotives are running drivers must keep a line of sight safe distance behind any locomotive ahead to enable the train to be drawn to a halt smoothly and safely.

2.12 Any member under the age of 16 years may drive without supervision if deemed competent by the Station Manager. The Station Manager is responsible to ensure such member is familiar with these Rules and Regulations. Such members are not allowed to drive with the Public as passengers.

2.18 HS2020 clauses 57, 67,68 and 80 require improved documentation and practises to meet those requirements for quality checks on track condition before use and recorded in the running log book (yearly, monthly and events and public days). Rolling stock checks and maintenance and records are also required to be implemented as best practise.

MERMS proforma check lists are to be used

2.19 All GWR engines and rolling stock must checked and recorded for each outing .

Section 3

Public Running

3.1 MERMS has Public running days in accordance with its monthly schedule. On these occasions the Public are admitted to the Site and are offered train rides.

3.2 Designated events or other open days by invitation are not same as Public running days and may be the subject of specific conditions and rules.

3.3 A roster of Stewards will be agreed to provide control and assistance to the Public to ensure their safety and general good behaviour. A Station Manager is appointed who is in charge of the Site and its activities. All Stewards have the authority to stop or prevent any locomotive/driver running if the requirements in section 2 are not met or if in their opinion an unsafe circumstance arises. The Station Manager's decision is final.

3.4 The maximum number of locomotives on the Ground Level Railway is 3.

3.5 The Station Manger shall have a list of duties for the Stewards to undertake. Members acting as Stewards shall take their instruction from the Station Manager and act accordingly.

3.6 The Station Manager shall ensure the site is prepared for Public running, all track should be inspected for damage or other hazards and the ground signals should be put out, ensuring they are functional. On completion of Public running the ground signals shall be returned to their appropriate store.

3.7 All trains must have a guard at all times when the Public are passengers. The guard must have access to a device that can operate the brake system in an emergency. The guard should have an audible device by which he can attract the driver's attention if needed.

3.8 Drivers must obey all ground signals, in the event of a missing signal the driver should proceed with caution and be prepared to stop.

3.9 Any locomotive requiring repair or adjustment must be remedied before continuing in operation.

3.10 The guard, when applicable, shall ensure the safe loading and unloading of passengers and braking in an emergency. In all other respects the driver of the train is in charge.

3.11 Other than in an emergency, the driver and guard (when applicable) shall not allow any passenger to alight at any place except at the station.

3.12 Members requiring access to the garden railway shall use the designated access points when it is safe to cross the line.

Section 4

GardenRailway

5.1 The Garden railway is for use by members and invited guests only. All must register in the Orange Site Book.

5.2 On Public running days access to the track shall be via the appropriate crossing under the supervision of the Station Manager. At other times members and guests are to cross the track at the recommended places.

5.3 A running book shall be maintained for all activities on the Garden Railway and be of similar format to the ground level railway running book.

5.4 No locomotive shall be run without the running book being signed.

5.5 All steam locomotives must hold a current boiler test certificate.

5.6 All railway stock must be in a sound condition to run.

5.7 No one shall stand or place heavy objects upon the track.

5.9 Radio control locomotives shall use the 27 MHz or 40 MHz frequencies or 2.4ghz transmission system approved for the national use by surface models. Note that these frequencies may be shared with other users and care must be taken .

5.10 No equipment or obstruction shall be placed on the elevated track.

5.13 Gas fired locomotives shall be removed from the track before gassing or re-gassing. A transfer tray is available to facilitate this.

5.14 Waste steam oil must be disposed of properly by placing it in an appropriate container and removing from the site..

Section 5

Work Parties

1. Work parties can be arranged at any time but are generally held on Thursday each week
2. Work Parties will be organised by a nominated member and carry out work in accordance with agreed arrangements.
3. Expenditure for Work Parties will have been agreed by MERMS Management Group (MMG)
4. Any damaged equipment shall be recorded.
5. The GWR site buildings shall be left in a clean and tidy state.

Section 6

Storage

1. Only items owned by MERMS are covered by insurance. Members equipment is stored at the Member's risk.
2. Members are responsible to ensure all buildings are securely locked following use.